



Luxembourg Transfer Pricing Association (LTPA)

Non-profit association

Registered office: 7, Rue de Bitbourg, L-1273 Luxembourg

Privacy Policy

The purpose of the Luxembourg Transfer Pricing Association (LTPA) is to lead and represent the transfer pricing profession in Luxembourg as a unified voice and central point of reference in this field.

The LTPA has created and posted this privacy policy to maintain efficient service while respecting and protecting the personal information of its members and stakeholders. This privacy policy outlines the information LTPA collects, how it is used, and with whom it is shared. LTPA is committed to ensuring that all personal data is processed in accordance with the General Data Protection Regulation (GDPR).

Types of Information Collected

LTPA collects personal information from its members, stakeholders, and website visitors ("Personal Data", "Information"). This information includes:

Information provided voluntarily :

- Member information: name, title, phone number, email address, and job title
- Member background information: CV elements including job functions, job history, education, professional memberships, areas of interest and professional activity.
- Financial Information: Payment information for membership fees or event registration.

Information provided automatically :

The LTPA might collect behavioral information about interactions with the association, such as the events attended or the website pages visited (through cookies).

Use of Information

How Information is Used LTPA uses the information it collects for the following purposes:

- To process membership applications and renewals.
- To communicate with members and stakeholders about LTPA activities and events.
- To improve the LTPA website and enhance the user experience.
- To provide members and stakeholders with access to exclusive content and resources.
- To comply with legal obligations.

Marketing

The LTPA might send to individual members information about products, services, events or other information that could be considered to be relevant in the framework of the LTPA membership. Any member has the right at any time to stop the LTPA from contacting for marketing purposes.

Transfer of Information

Personal information, including Personal Data, is processed at the LTPA's operating offices and in any other places where the parties involved in the processing are located. It means that this information may be transferred to and maintained on computers located outside of the member's country or other governmental jurisdiction where the data protection laws may differ from those in the member's jurisdiction.

The consent to this Privacy Policy followed by the submission of such information represents an agreement to that transfer.

The LTPA will take all steps reasonably necessary to ensure that Personal data is treated securely and in accordance with this Privacy Policy and no transfer of Personal Data will take place to an organization or a country unless there are adequate controls in place including the security of Personal data and other personal information.

Sharing of Information

LTPA does not sell or rent personal information to third parties. We may share personal information with third-party service providers for the purpose of processing payments, conducting market research, or hosting events. These third-party service providers are bound by confidentiality agreements and are only allowed to use the personal information for the specific purpose for which it was provided.

LTPA may also be required to disclose personal information in response to lawful requests by public authorities, including to meet national security or law enforcement requirements.

Data Security LTPA takes appropriate technical and organizational measures to protect

the personal information it collects from unauthorized access, alteration, or destruction.

Data protection rights

Members and stakeholders have the right to access, correct, and request the deletion of their personal information at any time. Requests for access to personal information can be made by contacting LTPA at contact@ltpa.lu.

Retention of Information

The LTPA will retain Personal Data only for as long as is necessary for the purposes set out in this Privacy Policy. It will retain and use the Personal Data to the extent necessary to comply with legal obligations, resolve disputes, and enforce legal agreements and policies.

The LTPA will also retain Usage Data for internal analysis purposes. Usage Data is generally retained for a shorter period of time, except when this data is used to strengthen the security or to improve the functionality of Our Service, or We are legally obligated to retain this data for longer time periods.

Changes to the Privacy Policy

LTPA may update this privacy policy from time to time to reflect changes in our practices or legal requirements. The latest version of the privacy policy will be posted on the LTPA website.

Contact Us

If you have any questions about these statutes, please reach out to us at contact@ltpa.lu.

Effective Date: 11th July 2024

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- Address: 7, Rue de Bitbourg, L-1273 Luxembourg
- Email: contact@ltpa.lu
- Legal Representative: Vanesa Ramos Ferrín, President of the Board